



*Project PAVE*

## **Violence Prevention Specialist Position Description**

### **Organization Overview:**

Founded in 1986, the mission of Project PAVE is to empower youth to end the cycle of relationship violence. The cycle of relationship violence is generational and affects people in every community. PAVE's approach to ending this cycle is through intervention and family advocacy, prevention education, and youth leadership. Project PAVE annually reaches over 3,500 children, teens, parents, teachers and other professionals with its therapy and violence prevention programming in Denver-metro area schools and other community outlets. Project PAVE services are youth-focused and offered for free to the community

**Position Title:** Violence Prevention Specialist

**Classification:** Full-Time, Salaried

**Reports to:** Director of Prevention Initiatives

**Summary:** As the Violence Prevention Specialist you are responsible for: 1.) Presenting and collecting data on behalf of a unique and comprehensive Teen Dating Violence Prevention program delivered to middle and high school students and student-football athletes; 2.) Supporting PAVE's Youth Community Educators Program (YCEP) team and Prevention Interns; 3.) Facilitating violence prevention work with our partnering non-profit, Street Fraternity; and 4.) Working in conjunction with PAVE's Intervention Team.

### **Key Responsibilities:**

#### Prevention Programming.

- Facilitate Teen Dating Violence Prevention and Toxic Masculinity Prevention workshops in middle and high schools
- Assist facilitating violence prevention work with the Street Fraternity staff, volunteers, and participants (boys and young men 14 – 25 years old –predominantly refugees, immigrants, and locals in the Denver/Aurora corridor of Colfax Ave.)
- Assist the Director of Prevention Initiatives in supervision and support of YCEP and Prevention Interns
- Work strategically with the Intervention Team to deliver Prevention programming in partner schools and at Street Fraternity
- Provide crisis support for student participants and coordinate referrals as needed

#### Curriculum Development & Recordkeeping.

- Participate in ongoing curriculum development for PAVE's prevention programs
- Research and maintain awareness of advancements in teen dating violence, healthy masculinity, and domestic violence and related fields
- Maintain consistency of data collection inputs on a monthly basis
- Participate in the analysis and review of program evaluation data





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#### Management & Operations.

- Co-facilitate Prevention Team meetings with Director of Prevention Initiatives
- Attend Staff team meetings and other PAVE functions and events
- Serve on cross-functional teams outside of regular work responsibilities

#### **Qualifications**

- Earned at a minimum an undergraduate degree in related field of study and/or a minimum of three years of experience working with adolescents in schools and/or community settings
- Experience working in prevention education programs
- Relevant knowledge of teen dating violence, toxic masculinity, sexual assault, domestic violence and child abuse
- Strong organizational, verbal and written communication skills
- Strong ability to connect with adolescents
- Proven ability as a classroom presenter and public speaker
- Awareness and sensitivity to cultural, ethnic, and socio-economic differences
- Ability to work within a team dynamic, internally and with agency partners and schools.
- Mission driven and self-starter

#### **Compensation**

Salary and benefits are competitive and commensurate with experience.

To apply, please send a cover letter, resume, and three references to [jobs@projectpave.org](mailto:jobs@projectpave.org). Resumes will be accepted until the position is filled.

#### **Equal Employment Opportunity**

Project PAVE will not discriminate on the basis of race, age, sex, physical challenges, creed, color, national origin, religious or political affiliation, gender expression or sexual orientation, marriage or military status.

