



Project PAVE Paid Position Description

Title	Youth Community Educator (YCEP Program) Leader
Purpose	<p>Youth Educators will be trained to present on the topics of dating violence and healthy relationships. They will team up to present to a variety of communities such as students, parent groups, faith-based organizations, at conferences, etc. Educators are also given the opportunity to work on school-based projects/campaigns around the topic of healthy relationships and teen dating violence. Youth Educators are integrated into the Project PAVE team and central to our mission. To promote a youth led approach to this program there are two tiers of involvement; paid leader and volunteers. This is not meant as a way to impose a hierarchy but to encourage that youth make this program their own. As well as, develop professional skills and join the tier that fits them best.</p>
Location	<p>Project PAVE office, Denver Public Schools, other School partners, events throughout Metro Denver</p>
Key Responsibilities	<ul style="list-style-type: none"> ● Be consistent and present. Show up on time and take responsibility for your part. While there is flexibility, keep in mind that this is a paid position and will be treated the same as other paid positions ● Attend PAVE’s facilitation training (PATH to Healthy Relationships and/or True Man) and volunteer orientation. ● Assist YCEP Coordinator in planning and leading meetings, preparations, and debriefs ● Help during recruiting and training phases of new YCEP members ● Facilitate PAVE’s PATH to Healthy Relationships curriculum to community and peers <ul style="list-style-type: none"> ● Meet with Coordinator/ other YCEPERS to prepare for each presentation. ● Recruit opportunities to present. Utilize your networks (school, family, neighbors, friends, youth groups, school clubs, faith-based organizations, etc.) to locate venues for YCEP to present. ● Meet with Coordinator/other YCEPERS to discuss reflections on presentation, feedback, etc. ● Find a replacement YCEPER for any presentation you signed up to facilitate, and are not able to facilitate. ● Master an understanding of the major concepts from the curriculum (The Path to Healthy Relationships and TDV 101)

	<ul style="list-style-type: none"> ● Maintain clear, consistent, and timely communication with the YCEP Coordinator and YCEPers who you are collaborating with (as a facilitator and/or project collaborator) ● Continue to grow/develop as a person by practicing PAVE's healthy relationship advocacy in your personal and professional(student) lives
Qualifications	<ul style="list-style-type: none"> ● Enrolled in one of our partner high schools, and if you aren't we are still interested we will not turn you away ● Enrolled in high school or in college ● Interested and/or passionate about learning about healthy relationships ● Reliable Transportation- to and from workshops throughout the Denver metro area in a timely manner.
Time Commitment	<p>This can look differently for YCEPers, it depends on the number of presentations, time of school year, availability, and other factors. As a YCEP leader you are expected to commit more hours than volunteer YCEPers.</p>
Start Date	<p>November. Mandatory training dates November 10th 9am-2pm and December 8th 9am-2pm</p>
Training and support	<ul style="list-style-type: none"> ● Orientation to PAVE's current HR policies and procedures ● Introduction to staff and organizational culture ● Initial and ongoing Training on topics pertaining to curricula ● Group meetings with other YCEP members and YCEP Coordinator ● One-on-one meetings with YCEP Coordinator to check in about meeting expectations, provide support, and discuss the pathway to become a paid employee. ● Receive group and individual support from YCEP Intervention Supervisor, this position will help YCEPers with vicarious trauma, self-care, triggers, and debriefing
Application Process	<ul style="list-style-type: none"> ● Fill out either paper or online application https://goo.gl/forms/7pZWIKKh3dztI3t72. The deadline for applications is October 12th by midnight. Once we receive all the applications we will notify you of next steps which will include an interview. Please keep in mind we only have 2 paid leadership positions available and if you are not selected we would love if you considered volunteering. Contact Tania Molinar-Castillo at taniamc@projectpave.org or at 720-608-6286 if you have questions or to request an application!

